

**Manchester City Council  
Report for Information**

**Report to:** Neighbourhoods and Environment Scrutiny Committee – 21 June 2016

**Subject:** Overview Report

**Report of:** Governance and Scrutiny Support Unit

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**Summary**

This report provides the following information:

- Recommendations Monitor
- A summary of key decisions relating to the Committee's remit
- Items for Information
- Work Programme

**Recommendation**

The Committee is invited to discuss the information provided and agree any changes to the work programme that are necessary.

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**Contact Officers:**

Name: Lee Walker  
Position: Scrutiny Support Officer  
Telephone: 0161 234 3376  
Email: l.walker@manchester.gov.uk

**Background documents (available for public inspection):**

The following documents disclose important facts on which the report is based and have been relied upon in preparing the report. Copies of the background documents are available up to 4 years after the date of the meeting. If you would like a copy please contact one of the contact officers above.

None

## 1. Monitoring Previous Recommendations

This section of the report lists recommendations made by the Neighbourhoods Scrutiny Committee. Where applicable, responses to each will indicate whether the recommendation will be implemented, and if it will be, how this will be done.

Date	Item	Recommendation	Response	Contact Officer
24 May 2016	NESC/16/02 Mitigating the impact of the School Run	The Committee recommended that key officers meet with ward Councillors in those wards where any additional enforcement activity is to be undertaken so members can be involved with the promotion of this.	A response to this recommendation has been requested and will be reported back to Committee via the Overview Report once received.	Kevin Gillham Citywide Highways Manager
24 May 2016	NESC/16/02 Mitigating the impact of the School Run	The Committee recommended that the data and methodology used to assess and rate road safety is distributed to members of the Committee through ward co-ordination.	A response to this recommendation has been requested and will be reported back to Committee via the Overview Report once received.	Kevin Gillham Citywide Highways Manager

## 2. Key Decisions

The Council is required to publish details of key decisions that will be taken at least 28 days before the decision is due to be taken. Details of key decisions that are due to be taken are published on a monthly basis in the Register of Key Decisions.

A key decision, as defined in the Council's Constitution is an executive decision, which is likely:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500k, providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

An extract of the most recent Register of Key Decisions, published on **1 June 2016**, containing details of the decisions under the Committee's remit is included overleaf. This is to keep members informed of what decisions are being taken and to agree, whether to include in the work programme of the Committee.

NB. Some additional clarifications requested by members regarding the Register are included in italics. In future reports they will be included as part of the published register.

<b>Decision title</b>	<b>What is the decision?</b>	<b>Decision maker</b>	<b>Planned date of decision</b>	<b>Documents that will be considered</b>	<b>Contact officer details</b>
Clean and Green  Ref: 15/009	The approval of capital expenditure	City Treasurer	May 2016 or later	Gateway 5 (procurement document)	Sara Todd Deputy Chief Executive (Growth and Neighbourhoods) 0161 234 3286 s.todd@manchester.gov.uk
Clean and Green Fund  Ref: 15/025	Long-term improvements to cleanliness and environment of the city.	City Treasurer	August 2016 or later	Requests from Growth and Neighbourhoods Directorate	Richard Paver - City Treasurer  0161 234 3564 r.paver@manchester.gov.uk
Eastlands Strategic Joint Venture	Approval of capital expenditure for Eastlands Strategic Joint Venture	The Executive	May 2016 or later	Report to the Executive	Eddie Smith Strategic Director (Development) 0161 234 3030 e.smith@manchester.gov.uk

Ref: 15/035					
Disposal of land – Etihad Campus  Ref: 15/036	Lease to Manchester City FC of the area known as City Square, Joe Mercer Way, Etihad Campus. To be coterminous with the existing stadium lease which is 250 years from 1 <sup>st</sup> Aug 2003.	The Leader of the Council	May 2016 or later	Briefing note, Heads of Terms.	Steve Thorncroft Head of Development 0161 234 1202 s.thorncroft@manchester.gov.uk
Selection of GM Green Deal and ECO Framework delivery partners  Ref: 15/037	To approve the selection of three preferred bidders for the Greater Manchester Green Deal and ECO Framework	Chief Executive in consultation with the City Treasurer	May 2016 or later	Confidential contract report with recommendation	Richard Elliot Policy, Partnerships and Research 0161 234 4412 r.elliott@manchester.gov.uk
Bus Priority Package – Oxford Road Corridor  Ref: 15/038	Approval to carry out the associated highway alterations and statutory legal procedure to process the traffic regulation orders.	Citywide Highways Manager in consultation with the Executive Member for the Environment	May 2016 or later	Green report (to approve the making of Traffic Regulation Orders and/or alterations to the highway)	Peter Davies-Colley Capital Programme Division 0161 219 6283 p.davies-colley@manchester.gov.uk
Fees and Charges 2016/17  16/02/25 B	To increase the Fees and Charges in line with council tax increases to reflect the costs of administering and monitoring activities on the Highway, or to	Director of Neighbourhoods	May 2016 or later	Green Report stating the reasons for the increase	Kevin Gillham Citywide Highways Manager 0161 234 5148

	recover costs of any third party / contractor charges, as appropriate, for services being undertaken. To include charges for services delivered by other sections within the directorate.				
Manchester Move Service  Ref: 15/046	<p>To authorise a Collaboration Agreement that will describe the relationship of the Council with Registered Providers (including Northwards Housing) in relation to participation in the Manchester Move Service ( the Manchester Common Housing Register and Choice Based Lettings Service)</p> <p>To authorise a variation to the 2012 Management Agreement with Northwards Housing in order to manage the Manchester Move Service as an agent on behalf of</p>	The Executive	May 2016 or later	Report to the Executive	Sean McGonigle Assistant Chief Executive (Growth) 0161 234 4821 s.mcgonigle@manchester.gov.uk

	the Council and in conjunction with its Registered Provider partners.				
Integrated Transport Block (ITB) Minor Works Programme  Ref: 15/047	Integrated Transport Block (ITB) grant funding has been made available by the Greater Manchester Combined Authority (GMCA) for minor works projects as part of the Growth & Reform Plan. £300k of this funding has been allocated for highway improvement work packages which may include pedestrian facilities, improvements that complement other investments or measures to support public transport. The package should also support key investments that will assist in delivering regeneration initiatives across the city. There is a particular emphasis on supporting	Citywide Highway Manager (in consultation with the Executive Member for the Environment)	May 2016 or later	Green Report	Emma White Programme Manager 0161 219 6521 e.white@manchester.gov.uk

	the economic wellbeing of the district centres that provide the focus for many communities and this package aims to develop some focused transport interventions that support their overall competitiveness.				
Grant of long lease to the Co-op of land on Miller Street.  Ref: 15/048	Once formally stopped up, the Council, in accordance with an existing Development Agreement between MCC & Co-op will grant a long lease to the Co-op of existing land on Miller Street at an excess of £500k.	Chief Executive / City Treasurer	May 2016 or later	Briefing note to the Chief Executive.	Steve Thorncroft Head of Development, 0161 234 1202, s.thorncroft@manchester.gov.uk
Extra Care Investment Options  Ref: 15/052	What is the appropriate delivery mechanism for the development of additional extra care housing	The Executive	May 2016 or later	Report to the Executive	Eddie Smith Strategic Director (Development) 0161 234 3030 e.smith@manchester.gov.uk
Challenge Fund Grant	In March 2015 Manchester City Council was awarded a Challenge Fund Grant to carry out major resurfacing/	Citywide Highways Manager in consultation with the	May 2016 or later	Executive approval reports	Maria Gil 0161 219 6521 a.connell@manchester.gov.uk  Anthony King

<p>Ref: 15/054</p>	<p>reconstruction to 5 major routes around the City over the next 3 years.</p> <p>The resurfacing / reconstruction schemes approved for works were: Stockport Road (Devonshire Street to Lloyd Road) Hyde Road (Stockport Rd to Kingsdale Road) Palatine Road (2 sections, Princess Parkway to M60 and Mersey Road to Wilmslow Road)</p>	<p>Executive Member for the Environment</p>			<p>0161 219 6508 a.king@manchester.gov.uk</p>
<p>Cycle City Ambition Grant Phase 2 - 2015 to September 2018 (part of the Velocity 2025 Programme)</p> <p>Ref: 15/061</p>	<p>To approve the Cycle City Ambition Grant to be delivered within the allocated budget which is set by TfGM. Delegated powers approval(s) to undertake the required works on the highway and Traffic Regulation Order amendments.</p> <p>There are 2 corridors included in this scheme:</p>	<p>Citywide Highways Manager in consultation with the Executive Member for the Environment</p>	<p>May 2016 to Sept 2016</p>	<p>Delegated Approvals Report</p>	<p>Mark Stevenson 0161 219 6215 m.stevenson@manchester.gov.uk</p> <p>James Carruthers 0161 219 2236 j.carruthers@manchester.gov.uk</p>



	Chorlton Cycleway Regional Centre				
Great Ancoats Street Growth Deal Funding  Ref: 15/064	To obtain approval to carry out the associated highway alterations and statutory legal procedure to process the Traffic Regulation Orders.	Citywide Highways Manager (in consultation with the Executive Member for the Environment)	June 2016 or later	Delegated Approvals Report	Mark Stevenson 0161 219 6215 m.stevenson@manchester.gov.uk  Val Edwards 0161 219 6522 v.edwards@manchester.gov.uk  Kevin Shryane 0161 219 6215 k.shryane@manchester.gov.uk
Manchester & Salford Inner Relief Route (Regent Road – Water Street) Growth Deal Funding  Ref: 15/065	To obtain approval to carry out the associated highway alterations and statutory legal procedure to process the Traffic Regulation Orders.	Citywide Highways Manager (in consultation with the Executive Member for the Environment)	May 2016 or later	Delegated Approvals Report	Peter Davies-Colley 0161 219 6283 p.davies- colley@manchester.gov.uk  Val Edwards 0161 219 6522 v.edwards@manchester.gov.uk
Minor Highway Maintenance  Ref: 15/066	To seek approval to appoint a minimum of 3 companies to a Framework Agreement for Pothole Repairs. Period of Framework: 3 years from 01 July 2015.	Chief Executive and City Treasurer	May 2016 or later	Confidential Contract Report with recommendation	Paul Gee, Contracts Manager, Manchester Contracts. 0161 908 5897 p.gee@manchester.gov.uk
Housing	To seek approval for the	The Executive	May	Report to the	Paul Beardmore, Director of

Investment Fund – Phase 2 Ref: 15/067	selection of the Council's preferred investment partner for a second phase of the Housing Investment Fund.		2016 or later	Executive	Housing email - p.beardmore@manchester.gov.uk
Neighbourhood planning in Levenshulme Ref: 15/070	To make a decision on whether to approve the designation of a Neighbourhood Area in the Levenshulme area using the boundary submitted to the Council, or to designate an alternative area. To make a decision on whether or not to designate a Neighbourhood Forum in Levenshulme.	The Executive	May 2016 or later	Report and recommendations	James Shuttleworth: j.shuttleworth@manchester.gov.uk 0161 234 4594
Proprietary Surface Treatments to Carriageways and Footways. Reference 16/01/29F	To seek approval to appoint a number of companies under a Framework Agreement to provide Proprietary Surface Treatments to Carriageways and Footways throughout the City of Manchester comprising of the milling off and resurfacing of	Chief Executive in consultation with the City Treasurer	May 2016 or later	Confidential Contract Report with recommendation.	Paul Swann, Team Leader, Corporate Technical Services, 0161 219 2220 p.swan@manchester.gov.uk  Graham Crook, Procurement Officer, Corporate Procurement Service. 0161 234 4290. g.crook@manchester.gov.uk

	carriageways, together with minor lining, localised minor footway and drainage repairs or adjustments and adjustment of associated ironwork. The agreement will be for a 2 year period commencing 1 <sup>st</sup> October 2015.				
Framework for the Surfacing of Carriageways  Reference 16/01/29 G	To seek approval to appoint a number of companies under a Framework Agreement for the Resurfacing of Carriageways including associated drainage and service ducts, kerbing, road markings, traffic management, testing of materials, disposal of materials arising, and associated communication plans throughout the City of Manchester, The agreement will be for a 2 year period commencing 1 <sup>st</sup> October 2015 .	Chief Executive in consultation with City Treasurer	May 2016 or later	Confidential Contract Report with recommendation.	Paul Swann, Team Leader, Corporate Technical Services, 0161 219 2220 p.swan@manchester.gov.uk  Graham Crook, Procurement Officer, Corporate Procurement Service. 0161 234 4290. g.crook@manchester.gov.uk
Neighbourhood	To make a decision to	The Executive	1 June	Report and	Karen Findley

Planning in Castlefield Ref: 16/05/03D	designate an appropriate area as a Neighbourhood Area in the Castlefield area.		2016 or later	recommendation	k.findley@manchester.gov.uk  James Shuttleworth: j.shuttleworth@manchester.gov.uk 0161 234 4594
Hot Food Take-Away Supplementary Planning Document Ref: 16/05/03E	To make a decision on whether to approve the Draft Hot Food Takeaway Supplementary Planning Document for a six week public consultation.	The Executive	1 June 2016 or later	Report and recommendation	Karen Findley k.findley@manchester.gov.uk  James Shuttleworth: j.shuttleworth@manchester.gov.uk 0161 234 4594
Brownfield Register pilot Ref: 2016/06/1A	To agree an approach for inclusion of sites on the Pilot Brownfield Register	The Executive	June 2016 or later	Report and recommendations	James Shuttleworth: j.shuttleworth@manchester.gov.uk 0161 234 4594
Proposed Manchester Home Improvement and Relocation Assistance Policy (9 <sup>th</sup> Edition) Ref: 2016/06/1B	To approve the proposed amendments to the current 8 <sup>th</sup> Edition of the Policy and approve the publication of the 9 <sup>th</sup> Edition	The Executive	June 2016 or later	Report and recommendations	Paul Beardmore Director of Housing Telephone: 234 4811 E-mail: p.beardmore@manchester.gov.uk

**Neighbourhoods and Environment Scrutiny Committee  
Work Programme – June 2016**

<b>Tuesday 21 June 2016, 2pm (Report deadline Thursday 9 June 2016)</b>				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
Landlord Licensing	The Committee will receive a report on the proposals to introduce Landlord Licensing in 4 pilot areas. This report will include a brief section on the experience of landlord licensing in the city.	Councillor Priest	Paul Beardmore	
Street Cleaning, Waste Collection and Recycling	The Committee will receive a report that provides an update on Street Cleaning, Waste Collection and Recycling across the city.	Councillor N Murphy	Sara Todd	
Overview Report	This is a monthly report which includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	-	Lee Walker	

<b>Low Carbon themed meeting Tuesday 19 July 2016, 2pm (Report deadline Thursday 7 July 2016)</b>				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
Manchester City Council Climate Change Action Plan	The Committee will receive an update on the Manchester City Council Climate Change Action Plan.	Councillor Chappell	Sara Todd / Richard Elliot	
Annual Manchester City Council Climate Change Action Plan	The Committee will receive the Annual Manchester City Council Climate Change Action Plan Emissions Report.	Councillor Chappell	Sara Todd / Richard Elliot	

Emissions Report				
TfGM Air Quality Action Plan	The Committee will receive the TfGM Air Quality Action Plan.	Councillor Chappell	Sara Todd / Richard Elliot	Invite to the Chair of Health Scrutiny Committee
Neighbourhood Planning in Castlefield	To consider the report prior to its submission to the Executive that seeks to approve the designation of a Neighbourhood Area in the Castlefield area using the boundary submitted to the Council, or to designate an alternative area	Councillor Chappell Councillor N Murphy	Sara Todd	Executive item Invitations to City Centre / Hulme ward councillors and Cllr Karney.
Neighbourhood planning in Levenshulme	To consider the report prior to its submission to the Executive which seeks to consider a decision on whether to approve the designation of a Neighbourhood Area in the Levenshulme area using the boundary submitted to the Council, or to designate an alternative area and to make a decision on whether or not to designate a Neighbourhood Forum in Levenshulme.	Councillor Chappell Councillor N Murphy	Sara Todd	Executive item Invitation to Levenshulme/ Gorton South and Longsight Ward members not on the Committee.
Overview Report		-	Lee Walker	

<b>Neighbourhoods themed meeting Tuesday 6 September 2016, 2pm (Report deadline Wednesday 24 August 2016) Neighbourhoods themed meeting</b>				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
Place Plans and Ward Co-ordination	The Committee will receive a report on Place Plans and Ward Co-ordination.	Councillor N Murphy	Sara Todd Fiona Worrall	
Manchester Home	This report will propose amendments to adaptation	Councillor	Paul	Invite to the Chair of

Improvement and Relocation Assistance Policy	policies in order to reduce administration cost and time for disabled adaptations.	Priest	Beardmore	Health Scrutiny
Manchester - A Housing Strategy 2016 - 2021	The Committee will receive a report entitled 'Manchester - A Housing Strategy 2016 - 2021'. This strategic statement summarises the contribution that the housing sector as a whole will be making, through a range of strategies and plans, to achieving the Council's objectives. The strategy sets out the key principles that guide these actions.	Councillor Priest	Paul Beardmore	
Manchester Move	The Committee will receive a report on Manchester Move. Manchester Move is the Housing Allocation system. This report will also provide information about the approach taken to empty properties.	Councillor Priest	Paul Beardmore	
Recommendations of the Private Rented Sector Task and Finish Group	The Committee will receive a report that provides an update on the implementation of the final recommendations of the Private Rented Sector.	Councillor Priest	Sean McGonigle	
Overview Report		-	Lee Walker	

<b>Compliance and Enforcement themed meeting Tuesday 11 October 2016, 2pm (Report deadline Thursday 29 September 2016)</b>				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
Compliance and Enforcement Performance	The Committee will receive a report on Compliance and Enforcement Performance. This report will include information on activity around the issue of dog fouling.	Councillor Chappell Councillor N Murphy	Sara Todd Fiona Worrall	

Rogue Landlords Project	The Committee will receive a report on the Rogue Landlords Project.	Councillor Priest	Sean McGonigle	
Food Plan	The Committee will receive a report on the Food Plan.	Councillor Chappell	Sara Todd	
Overview Report		-	Lee Walker	

**Highways and Sustainable Transport themed meeting  
Tuesday 8 November 2016, 2pm (Report deadline Thursday 27 October 2016)**

Item	Purpose	Lead Executive Member	Lead Officer	Comments
Manchester Contracts and Highway Maintenance	The committee will receive an update report on Highways Maintenance. The Committee had requested that representatives of Manchester Contracts are in attendance.	Councillor Chappell	Kevin Gillham, Citywide Highways Manager	See minutes January 2016 NSC/16/07
Cycle City Ambition Grant	To receive a report on the Cycle City Ambition Grant. This report will also contain information about School activity to promote cycling.	Councillor Chappell	Sara Todd Richard Elliot	See minutes of Feb 2015 NSC/15/10
Overview Report		-	Lee Walker	

**Tuesday 6 December 2016, 2pm (Report deadline Thursday 24 November 2016)**

Item	Purpose	Lead Executive Member	Lead Officer	Comments
Waste Collection, Street Cleansing and Recycling Annual	The Committee will receive the Waste Collection, Street Cleansing and Recycling Annual Performance report.	Councillor N Murphy	Sara Todd Fiona Worrall	



Performance report				
Waste and Recycling – implementation of the recommendations of the Task and Finish Group.	To receive an update report describing the implementation of the recommendations of the Waste and Recycling Task and Finish Group. These recommendations were considered by the Committee at their meeting of 15 December 2015.	Councillor N Murphy	Sara Todd / Fiona Worrall	See minutes December 2015 NSC/15/ 67
Landlord Licensing – Update report	This report will provide members with an update about Landlord Licensing. The Committee considered a report about this scheme at their June 2016 meeting.	Councillor Priest	Paul Beardmore	
Housing Revenue Account and Northwards Housing	The Committee will receive a report that describes the outcome of the review of the Housing Revenue Account and Northwards Housing,	Councillor Flanagan	Sara Todd Paul Beardmore	
Overview Report		-	Lee Walker	

<b>Environment themed meeting Tuesday 3 January 2017, 2pm (Report deadline Monday 19 December 2016)</b>				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
Manchester Green and Blue Infrastructure Strategy	To receive an update report on the Manchester Green and Blue Infrastructure Strategy.	Councillor Chappell	Sara Todd Richard Elliot	See minutes June 2015 NSC/15/32
Overview Report		-	Lee Walker	

<b>Tuesday 31 January 2017, 2pm (Report deadline Thursday 19 January 2016)</b>				
Item	Purpose	Lead	Lead Officer	Comments

		Executive Member		
Overview Report		-	Lee Walker	

**Tuesday 28 February 2017, 2pm (Report deadline Thursday 16 February 2016)**

Item	Purpose	Lead Executive Member	Lead Officer	Comments
Overview Report		-	Lee Walker	

**Items to be scheduled**

Item	Purpose	Lead Executive Member	Lead Officer	Comments